

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 14th November, 2006

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: Adrian Hendry - Democratic Services Officer
Tel: 01992 564249 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J M Whitehouse (Chairman), J Hart (Vice-Chairman), Mrs R Gadsby, R Church, M Colling, Mrs A Cooper, R D'Souza, P House, D Jacobs and R Morgan

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF PREVIOUS MEETING - 15 AUGUST 2006 (Pages 5 - 10)

To consider and agree the notes of the meeting of the Panel held on 15 August 2006.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 14)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. QUARTERLY KPI MONITORING REPORT - 2ND QUARTER. (Pages 15 - 60)

(Head of Human Resources and Performance Management) To consider the attached report

7. COMPREHENSIVE PERFORMANCE ASSESSMENT - IMPROVEMENT PLAN (Pages 61 - 102)

(Head of Human Resources and Performance Management) To receive a final report on the CPA Improvement Plan looking at how the Council will monitor the outstanding actions from the CPA.

8. ESSEX LOCAL AREA AGREEMENT (Pages 103 - 118)

(Head of Human Resources and Performance Management) To consider the attached report.

9. QUARTERLY FINANCIAL MONITORING (Pages 119 - 148)

(Head of Finance) To consider the attached report.

10. FEES AND CHARGES - 2007/08 (Pages 149 - 156)

(Head of Finance) To consider the attached report.

11. CONSULTATION PLAN 2006/07 (Pages 157 - 174)

(Head of Human Resources and Performance Management) To consider the attached report.

12. VALUE FOR MONEY ANALYSIS (Pages 175 - 204)

(Head of Housing Services) To consider the attached report.

13. EVALUATION OF RECRUITMENT AND RETENTION STRATEGY (Pages 205 - 212)

(Head of Human Resources and Performance Management) To consider the attached report

14. LOCAL LAND CHARGES (Pages 213 - 216)

(Head of Legal, Administration and Estates) At this Panel's meeting in June 2006, a further report on the status of the Local Land Charges budget and the income generated from standard searches and personal searches was requested. This updating report is attached.

15. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

16. FUTURE MEETINGS

To consider the forward programme of meeting dates for the Panel.

Next scheduled meetings:
15 January 2007; and
12 February 2007.